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| POLICE & CRIME COMMISSIONER FOR LEICESTERSHIRE**PAPER MARKED**F |
| JOINT AUDIT, RISK & ASSURANCE PANEL |

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| Report of | OFFICE OF POLICE AND CRIME COMMISSIONER  |
| Subject | JARAP REVISED TERMS OF REFERENCE  |
| Date | MONDAY 7 DECEMBER 2015 – 13:00PM |
| Author  | HELEN KING, CHIEF FINANCE OFFICER OPCC |

### Purpose of Report

1. Following adoption of the approach for the tenure of JARAP members agreed at the September meeting, this report updates the Terms of Reference for those changes.
2. This review updates the Annual Terms of Reference review, previously undertaken in June 2015.

**Recommendation**

4. The Panel are recommended to discuss the proposed changes to the revised Terms of Reference.

**Terms of Reference – Elements for Consideration**

5. To assist with these considerations, changes have been highlighted in green and are summarised as follows:

* Paragraphs 2.4 to 2.7 updated in accordance with the tenure arrangements approved at the September 2015 JARAP.
* Paragraph 5.1 updated in accordance with practice since 2013 where meetings have mainly exceeded or on one occasion been below the threshold.
* Paragraph 6.7 added as this has not previously been specified within the Terms of Reference but has been operated in practice.

**Implications**

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| Financial: | There are no financial implications associated with this report. |
| Legal:  | There are no legal implications associated with this report. |
| Equality Impact Assessment:  | There are no equality issues associated with this report. |
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| Risks and Impact: | The impact of managing Risk is covered within the Terms of Reference of the JARAP. |
| Link to Police and Crime Plan: | The JARAP provides assurance on the work of the PCC and the Force which align to the plan. |

**List of Appendices**

Appendix: JARAP Terms of Reference.

**Background Papers**

None.

**Person to Contact**

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