



**POLICE & CRIME
COMMISSIONER
for Leicestershire**

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Dear Applicant,

Voluntary Role of Independent Custody Visitor

Thank you for your interest in the Volunteer Independent Custody Visitor Role. On the e-recruitment portal you will find the application form, person specification and role description.

The Independent Custody Visitors (ICVs) undertake unannounced visits in pairs to one of the 3 Custody Suites in Leicester; Beaumont Leys, Euston Street and Keyham Lane. During visits, ICVs speak to detainees to ensure they are being treated fairly, ensure the detainees receive their rights and entitlements and also examine the conditions of cells and the custody suite as a whole, bringing any issues to the attention of the Custody Sergeant. During visits ICVs complete a visit report form electronically which is sent to the Office of the Police and Crime Commissioner (OPCC).

Further information on custody visiting can also be found on our website at www.leics.pcc.police.uk/Take-Part/Independent-Custody-Visitors. The Independent Custody Visiting Association (ICVA) is an overarching organisation that provides guidance and support to custody visiting schemes across the country. Further information about ICVA can be found on their website <http://www.icva.org.uk/>.

No prior experience is necessary and volunteers will be recruited from all walks of life. For this role you must be over 18 but there is no upper age limit and full training will be provided. We positively encourage applications from members of the Black and Asian (or BAME) communities as they are currently under represented in the existing volunteers for this role. S.158 of the Equality Act 2010 apply.

Due to the impartiality and independence required for the role, we are unable to accept applications from the following groups: employees of the OPCC, serving and former police officers, special constables, Magistrates or ex-magistrates, anyone already volunteering as an appropriate adult, employees of the Probation Service and or a Justice of the Peace. Other conflicts may occur; please contact OPCC with queries.

The minimum commitment required for the ICV role is to be able to carry out approximately one custody visit per month, attend a quarterly team meeting and regular training. Full induction training will be provided. If you have any queries regarding the Independent Custody Visitor role please do not hesitate to contact Dharmista Dave or Shameera Mandhu on 0116 229 8980.

Yours faithfully

**Dharmista Dave and Shameera Mandhu
Volunteers Managers**

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