Please see information points below which give more detail about the information we require in the Project details section. When the form is complete please submit it with your eligibility statement to: PCCPreventionFund@leics.pcc.pnn.gov.uk



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| **Contact details** |
| **Organisation name:** |  |
| **Project name:** |  |
| **Contact name:** |  |
| **Address:** |  |
| **Email:** |  |
| **Phone number:** |  |
| **Amount of funding applied for 1 year:** |  |
| **Are you seeking funding for 2nd year?**If so please state how much here and also complete the additional questions 7 and 8 plus the additional information required in Question 5 |  |
| **Geographic reach of service** |  |
| **Group(s) of people service will reach** **(the demographic profile)** |  |
| **What will the funding be used for:**Image result for information i symbolPlease put an X in one of the boxes and explain your reasoning below | 1.For a new initiative [ ]   |
| 2.To expand existing services [ ]  |
| 3.Replacement funding [ ]  |
| **Comments:**Word limit 50 words max |  |

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| **Project details** |
| **1 What problem/ need will your project address?**Image result for information i symbol Please describe the need/ problem. Your response should:1. Clearly define a problem/ need and relate it to the Police and Crime Plan (PCP)
2. Identify a reasonable number of people whom this problem effects/who have this need
3. Provide evidence (facts and figures) of the problem/ need

Word limit 250 words max(Medium) |  |
| **2 What will your project do?**Image result for information i symbolPlease describe your project, the key deliverables and the resources required to deliver your project. Your response should clearly set out:1. What and how much will be delivered/provided
2. When it will be delivered/provided
3. Who will deliver/provide it and with what resources

Word limit 250 words max(High) |  |
| **3. How will you and we know that your project has been successful**Image result for information i symbolPlease describe the difference and impact your project will have. Your response should clearly set out:1. What impact your project will have on those identified in Question 1 above
2. How many people you expect to impact with your project
3. How you will measure this impact

Word limit 200 words max(Medium) |  |
| **4. What prior experience have you in delivering projects such as this?**Image result for information i symbolPlease describe your experience in delivering similar projects. Your response should set out:1. What you have previously provided
2. When you have previously provided it
3. The success of your previous delivery

Word limit 100 words max(Low) |  |
| **5. Please provide a breakdown of the costs of your project**Image result for information i symbol Please show how the funding will be used. If your project is being co-funded i.e. with another party then please demonstrate that in this section. Your response should demonstrate:1. Value for money
2. That the project can be delivered within the budget

(Medium) |

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| --- | --- | --- | --- |
| **What** | **Rationale** | **Costs for 1st year (£)** | **Costs for 2nd year (£)** |
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|  |  |  |  |
| **Totals** |  |  |  |
| **Grand Total** |  |  |  |

 |
| **ADDITIONAL QUESTION FOR THOSE ASKING FOR £10,000 OR MORE PER ANNUM** |
| **6. How will your project complement other activities/existing provision?**Image result for information i symbolPlease demonstrate how you will avoid duplication and link in with/add value to existing provision. Your response should include:1. Reference to the relevant community safety plan via the link on the OPCC to Community Safety Partnership Plans
2. How you will link in with other local organisations
3. How your project will differ from other similar provision

Word limit 250 words max(High) |  |
| **ADDITIONAL QUESTIONS FOR THOSE SEEKING A 2nd YEARS FUNDING (PLEASE ALSO ENSURE YOU COMPLETE THE COSTS FOR YEAR 2 IN QUESTION 5)** |
| **7. How will you work towards making your project sustainable?**Image result for information i symbolPlease describe what steps you will take to avoid the need for seeking further PCC funding in future. Your response should include:1. What action you will undertake to access alternative funding
2. What action you will undertake to reduce your ongoing costs

Word limit 200 words max(Low) |  |
| **8**. **What added value will an additional years funding mean for your project?** Image result for information i symbolPlease describe the extra deliverables and impact that your project will have if it were to be awarded a second years funding. Your response regarding year 2 in Question 5 will also be considered here.Your response should include:1. What and how much would be delivered in the 2nd year
2. How many people you expect to impact in the 2nd year
3. How your 2nd year will build upon the 1st years delivery

Word limit 250 words max(Low) |  |