



**POLICE & CRIME
COMMISSIONER
for Leicestershire**

Prevention | Partnership | Protection

The Police and Crime Commissioner's Prevention Fund

Early Intervention

**Information Pack and
Guidance Notes**





What is The Police and Crime Commissioners Prevention Fund – Early Intervention?

The Police and Crime Commissioner has received £347,000 from the Home Office's Early Intervention Youth Fund and has decided to make available a proportion of this funding through his grants programme. The funding will be made accessible through the Police and Crime Commissioner's Prevention Fund grant process and will be called 'The Police and Crime Commissioner's Prevention Fund- Early Intervention'.

'The Police and Crime Commissioner's Prevention Fund – Early Intervention' will be aimed at those projects which engage with and support young people who are either offending or on the edge of offending.

How much funding is available?

There is £100,000.00 available.

It should be noted that the amount is an indicative guide to the funding available and is subject to change.

There are two levels of funding:

- Up to £9,999 pa
- And £10,000 to £25,000 pa

You may apply for up to £9,999 pa in the lower tier of funding and £10,000 to £25,000 pa in the higher tier. However, in order to support as many projects and initiatives as possible, grants of £10,000 and above will be awarded only for exceptional projects.

Who can apply?

The fund is open to applications from grass roots organisations, community groups and schools within Leicester, Leicestershire and Rutland. Application documents can be found [here](#).

Applicants are advised to check the detail of the Funding Agreements to ensure that they can comply with the terms and conditions associated with the funding. There are two Funding Agreements depending on the amount of funding awarded and these can be found with the application documents [here](#).

Please note, that for this round we are waiving the usual requirement that you cannot apply if you already in receipt of PCC funding.

What can the funding be used for?

The funding can be used for projects or initiatives that engage with and support young people who are either offending or on the edge of offending (at risk of criminal involvement). Projects will need to engage young people in positive activities which give opportunities for a mentoring type relationship to be built. This will require projects to provide suitable role models who are representative of the communities and with whom the young people can easily relate.

We are particularly looking for projects to evidence all or some of the following outcomes:

- Improved attitudes, thinking and behaviour

- Improved lifestyle and associates
- Access to employment, education and training
- Improved mental wellbeing
- Substance misuse being better managed or reduced
- Improved relationship with family members

Funding can be used for new initiatives/provision or to expand existing provision.

When considering whether to apply, applicants are asked to consider the Police and Crime Plan which can be found [here](#). If you wish to apply for a project focussing on a local area we advise you refer to the local Community Safety Partnership plan and the People Zone website (if your application is in a People Zine area) to ensure that your proposal complements (rather than duplicates or overlaps) existing provision. Links on the OPCC website for the Community Safety Partnership plans can be found [here](#) and links to the People Zone website can be found [here](#).

To avoid duplication, we also advise that applicants check the Commissioning pages on the OPCC Website [here](#) to establish what funding has already been allocated.

Throughout the grant documentation the term 'project' is used. This has been used as a 'catch all' term. We accept that this term may not fit perfectly with all applications but this should not preclude organisations from applying.


What is the application process?

The funding opportunity will open on 5th August and close on 1st October 2019. Applicants must be able to start delivery as soon as possible and by January at the latest.

All documents related to the application process can be found on the OPCC website [here](#). Interested parties must first complete the Eligibility Statement, if marked 'Yes' against all criteria, then applicants can progress to and complete an Application Form. Both the Eligibility Statement and the Application Form should be submitted by email to the Office of the Police and Crime Commissioner via email

PCCPreventionFund-EarlyIntervention@leicestershire.pnn.police.uk

Once submitted, applicants will receive an automated email response acknowledging safe receipt of their application. Please complete the form in font size 11 and stick to the stated word limits on all questions as anything over the word limit will be deleted prior to marking and not score maximum points on that particular question.

Throughout the Eligibility Statement and Application Form there are information points  which give more clarity on what information is required in that particular section.

Please note that for applications of £10,000 and above you will need to complete the additional Question 6.

Scoring and decision making

Each application received will be reviewed and evaluated for consideration by the PCC. The application will be scored according to a pre-determined scoring scheme. Each question will be assessed and given a score 0-4 (as per the table below) and then a weighting will be applied.

Score	Criteria
0	The response did not meet any of the requirements
1	The response did not meet the requirements, but had some detail and/or evidence.

2	The response meets the basic requirements but could have been expanded upon with a little more detail and/or evidence.
3	The response meets the requirements with relevant detail and clear evidence
4	The response meets the requirements with relevant detail, strong evidence and additional supporting content.

Each question has a weighting, either 'High', 'Medium' or 'Low' (to determine which weighting applies, please refer to the questions in the application form).

We will also consider whether the project represents direct duplication of another successful bid currently in delivery. Taking into account the whole bid the PCC reserves the right to refuse applications on this basis. Applicants can see previously successful bids [here](#).

When will I know if my application has been successful?

We aim to notify applicants if they have been successful by 1st November 2019. If successful, applicants will receive an email which will state that the funding application has been agreed, the level of funding and setting out the next steps. Unsuccessful applicants will receive an email stating that their application has not been successful.

The PCC's decision is final and there will be no appeals process.

If I am successful what are the next steps?

Funding agreement

If you are successful you will receive a funding agreement. There are two different Funding Agreements, a more detailed one where the total grant given is £10,000 or above and a less detailed one where the total grant given is under £10,000. We will request that your organisation signs the agreement and returns it to the OPCC.

Payment

Once we are in receipt of the funding agreement we will make arrangements to transfer the funding into your nominated bank account.

Monitoring

We will request performance and financial monitoring to ensure that your project is meeting the outputs and outcomes as set out in your application and agreed by both parties.

Successful recipients will be asked to submit an initial report and a case study at the beginning of March 2020 and a summary report and case studies at the end of the project. The performance reports should demonstrate how the project has been successful in achieving the following outcomes:

- Improved attitudes, thinking and behaviour
- Improved lifestyle and associates
- Access to employment, education and training
- Improved mental wellbeing
- Substance misuse being better managed or reduced
- Improved relationship with family members