Please see information points below which give more detail about the information we require in the Project details section. When the form is complete please submit it with your eligibility statement to: **CSF@leics.pcc.pnn.gov.uk**



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| **Contact details** |
| **Organisation name:** |  |
| **Project name:** |  |
| **Contact name:** |  |
| **Address:** |  |
| **Email:** |  |
| **Phone number:** |  |
| **Social media account(s) and webpage:** |  |
| **Amount of funding applied for 1 year:** |  |
| **Geographic reach of service** |  |
| **Group(s) of people service will reach** **(the demographic profile)** |  |
| **What will the funding be used for:**Image result for information i symbolPlease put an X in one of the boxes and explain your reasoning below | 1.For a new initiative [ ]  |
| 2.To expand existing services [ ]  |
| 3.Replacement funding [ ]  |
| **Comments:**Word limit 50 words max |  |

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| **Project details** |
| **1 What problem/ need will your project address?**Image result for information i symbol Please describe the need/ problem. Your response should:1. Clearly define a problem/ need and relate it to the Police and Crime Plan (PCP) and/or funding round criteria.
2. Identify a reasonable number of people whom this problem affects/who have this need
3. Provide evidence (facts and figures) of the problem/ need

Word limit 250 words max(Medium) |  |
| **2 What will your project do?**Image result for information i symbolPlease describe your project, the key deliverables and the resources required to deliver your project. Your response should clearly set out:1. What and how much will be delivered/provided
2. When it will be delivered/provided
3. Who will deliver/provide it and with what resources

Word limit 250 words max(High) |  |
| **3. How will you and we know that your project has been successful**Image result for information i symbolPlease describe the difference and impact your project will have. Your response should clearly set out:1. What impact your project will have on those identified in Question 1 above
2. How many people you expect to impact with your project
3. How you will measure this impact

Word limit 200 words max(Medium) |  |
| **4. Do you have any prior experience delivering projects such as this?**Image result for information i symbolPlease describe your experience in delivering similar projects. If yes, your response should set out:1. What you have previously provided
2. When you have previously provided it
3. The success of your previous delivery

Word limit 100 words max(Low) |  |

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| **5. Please provide a breakdown of the costs of your project**Image result for information i symbol Please show how the funding will be used. If your project is being co-funded i.e. with another party then please demonstrate that in this section. Your response should demonstrate:1. Value for money
2. That the project can be delivered within the budget

(Medium)**6. Where did you hear about this fund?** | Please provide as much detail as possible regarding costs below:

|  |  |  |
| --- | --- | --- |
| **What** | **Rationale** | **Costs for 1st year (£)** |
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| **Totals** |  |  |
| **Grand Total** |  |  |

Please provide hourly costs where applicable, an example would be for staff salary or venue hire.

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