

POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE **DECISION RECORD**

To be completed in cases where a decision is required

DECISION OF POLICE AND CRIME COMMISSIONER

Date:

Officers present: Robert Vickers, Sue Haslett

Received in OPCC Date:

OPCC Ref: EXE 0027/13

Title: Community Resolution and Warning Zone

Summary of Issue:

The BCU have been allocated £100k by the PCC to funding initiatives which will help to achieve the PCP objectives. Any initiative above £5k needs the approval of the PCC as per financial regulation requirements.

A proposal to provide £5,173 has been submitted by the Counties BCU on behalf of Warning Zone. The proposal would take referrals from the Police for young people who have committed a low level offence and is suitable to be managed by a restorative outcome. The restorative outcome would be supplemented by an education element with regards to risks and consequences of offending.

The re-offending rate for young people who receive community resolution is 18%. The project aim is to reduce this to 15% for those who attend it.

The case presented gives a breakdown of the funding requested and identifies the project risks.

Recommendation(s) presented:

- Give approval to the BCU to fund this initiative through the £100k they have been allocated for 2013/14
- Funding is only for the period stated within the business case.
- Insist that the BCU have adequate monitoring arrangements in place to ensure that the outcomes are delivered and demonstrated this as stated within the submission

Key discussion points

- Supportive of application. This is not an extension/duplication of current funding provided by the PCC to warning zone (which mainly covers support to year 6 (10/11 year old) school age.
- Insist that the BCU have adequate monitoring arrangements in place to ensure that the outcomes are delivered and demonstrated this as stated within the submission

OFFICE OF PCC APPROVAL

Chief Executive or Chief Finance Officer:

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature: R Vickers

Title: Interim Chief Finance Officer

Name: R. Vickers

Date: 18/10/13

Publication Scheme

Decision of Monitoring Officer:

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that:

It is appropriate to publish this record of decision made by the Police and Crime Commissioner : ~~Yes~~ / ~~Part Redacted~~ / ~~No~~
YES

It is appropriate to publish the contents of the report proposing this course of action prepared by either of the senior post holders in the Office of the Police and Crime Commissioner for Leicestershire (i.e. either the Chief Executive or Chief Finance Officer) : ~~Yes~~ / ~~Part Redacted~~ / ~~No~~

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : ~~Yes~~ / ~~Part Redacted~~ / ~~No~~

Reasons for any non Publication (referencing appropriate legislation):

Signature:

Paul Stock

Monitoring Officer

Name:

PAUL STOCK

Date:

18/10/13

Police and Crime Commissioner for Leicestershire

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

APPROVED / ~~NOT APPROVED~~

Signature:

Clive Loader

Sir Clive Loader

Date:

24th Oct 2013

Do decision record

Counties' BCU Fund 2013/14

Application for Funding

The purpose of this fund, which is held centrally by the Counties' Senior Management Team, is to enable frontline staff and specialist units, together with our partners, to progress campaigns and initiatives that support and contribute towards the Police and Crime Commissioners priorities set out in the **Police and Crime Plan 2013 – 2017**

To access this fund you should meet at least one of the priorities set out in the Police and Crime Plan which are:

Policing Priorities:

- Provide a good service to the communities of Leicester, Leicestershire and Rutland.
- Provide a good quality of service and response to victims of crime and anti-social behaviour
- Reduce all crime.
- Reduce domestic burglary.
- Reduce commercial burglary.
- Demonstrate a positive outcome for victims of recorded domestic violence (Including without injury).
- Create a safe and supportive environment for the reporting of child abuse and child sexual exploitation.
- Demonstrate a positive outcome for victims of serious sexual assault.
- Demonstrate a positive outcome for victims of recorded hate crimes.
- Reduce violence against the person (with injury).
- Reduce vehicle crime (theft from motor vehicle).
- Reduce vehicle crime (theft of motor vehicle).
- Provide a good quality of service and response to victims of anti-social behaviour.
- Work with partners to prevent and divert young people from offending.

Additional guidance is also provided by the Office of the Police and Crime Commissioner which will be taken into consideration when allocating funds:

- Allocation of Funding above £5k is required to be presented to and approved by the Police and Crime Commissioner
- Allocations under £5k are at the discretion of the BCU
- No funding can be given to an organisation/initiative, which has already been given a funding allocation for 2013/14 without the approval of the Police and Crime Commissioner.
- All initiatives that have been allocated funding will require monitoring by the relevant BCU.
- A monitoring report will be required to be submitted quarterly to the Police and Crime Commissioner. This report will include financial, outcomes and performance monitoring.

Name of Applicant Tracy Green-Leicestershire County Council Youth Offending Service Stephen Bunn-Leicestershire Police Counties ASB and Projects Sgt <i>(include work base)</i>	
Contact Telephone: 0116 3050030 (Tracy Green) Ext: 3853 (Stephen Bunn)	
Date of Application: 23rd July 2013	
Project Title: Community Resolution and Warning Zone	
Which Policing Area does your project effect? Counties BCU all LPUs	
Start Date of Project: 1st September 2013	End Date: 1st September 2014
Project Description: <i>(details of project including the aim of the project and what you hope to achieve, with a timetable of events i.e. what's needed to make your project happen - i.e. working group to be formed, equipment to be bought....)</i> <p>The project would bring together three organisations with the aim of reducing youth first time entrants into the criminal justice system.</p> <p>The project would take referrals from the police for young people between the ages of 10-13yrs who have been made subject to a Community Resolution (CR) A CR is available for young people who have committed a low level offence and is suitable to be managed by a restorative outcome. This project would supplement the restorative outcome by an educational element with regards to risks and consequences of offending which would be provided by attending the Warning Zone and facilitated by the county Youth Offending Service.</p> <p>The Young Person would attend the Warning Zone and take part in 5 scenarios;</p> <ul style="list-style-type: none"> • Electricity/Building Sites • Graveyard and Park • Alleyway and Online Safety • Arson and Railways • Theft <p>(Work is in the early stages to consider incorporating a 6th scenario for young persons found in possession of controlled drugs. If this is created it would be incorporated into CR offences and from part of this proposal – Tracy Green from YOS is leading.</p> <p>Some examples of what the scenarios cover would be;</p> <ul style="list-style-type: none"> • Criminal Damage • Theft • Trespass • ASB • Health and Safety • Victim awareness • Law –age of criminal responsibility • Alcohol misuse / safety issues 	

The project would take all eligible (11-13yrs) CR referrals from the police and invite those young people to attend a specific session at the Warning Zone, these will take place in the evening and school holidays. The sessions would be arranged and coordinated by the YOS and primarily staffed by the YOS. Nominated Police Officers / PCSO's from the Counties SNTs would support these inputs to aid their development and ensure strong partnership working. The sessions would once a month on average with 11 -12 sessions proposed as part of this application.

Satisfactory completion of the CR would not be dependant on the offender(s) attendance at the Warning Zone, but as evidenced above, attendance would offer an enriched educational offer and potentially decrease the likelihood of further offending by that client group. The offer of a Warning Zone session with acceptance or refusal by the young person would be noted and possibly taken into account for any future offending. This would be made clear within the offer correspondence to encourage attendance.

In order to achieve this it is proposed the following is needed

- Once a month sessions at the Warning Zone, this is calculated at £2400 for a year
- YOS administration to send invitation letters to all CR cases, record acceptance / refusal, coordinating the process. Once a month for 4 hours, plus the cost of post and papers, this is calculated at £800 a year
- YOS staff to deliver the sessions at the Warning Zone, this would be for two staff on each session, £1200 for the year.
- Nominated SNT officer to assist delivery of the sessions at Warning Zone, 1 officer at each session, £773 for the year.

In addition there would need to be briefing events to Counties' Police staff to make them aware of the project, so they inform the young people when administering the CR. This could be met through current provision by YOS / Police.

Total cost of the project £5173

The proposal above is to pilot the effectiveness of Warning Zone linked to CR for the period of 12months on the Counties' BCU in partnership With County YOS. After which, if successful consideration to extending this provision to the City BCU / YOS.

Warning Zone has been provided with £10,000 this financial year from the OPCC. However we understand this money has been allocated to enable Warning Zone to continue providing support to the year 6 school age (10/11yrs) and to meet its annual running costs. The purpose of this funding bid is due to the fact this pilot would be in addition to current provision / service supplied by the Police, YOS and Warning Zone.

Rational: *(details of why you think the project is needed and how you problem solved to reach this conclusion)*

This is needed because currently, other than the restorative approach, there is no additional intervention provided for those young people who receive a CR. As these young people are know to have offended, albeit at a low level, these should be targeted for intervention to reduce the risk of them becoming a First time entrant.

Police reviews into the use of CR (RJ) during the 2011/2012 financial year highlighted that the restorative element to our CR process could be improved. There were barriers to the CR process as often what could be considered an excellent CR in terms of restorative action / learning for the offender could often take the officer longer to complete than a formal sanctioned disposal e.g. Youth Caution /

Conditional Caution.

Constraints on officer time hindered the facilitation of a truly restorative / learning focused approach rather than reluctance by staff to embrace the CR process. Lack of knowledge with regards to what restorative outcomes / support are available was also a factor.

Following the formal review a Task & Finish group to review the entire CR process was created during 2012 (PS Bunn was part of this group) and good progress has been made in relation to improving process / compliance.

This project piloted on the Counties' BCU would further improve the learning element of the CR process without creating additional work for frontline police staff. The process will complement and not replace the other forms of agreed disposals regularly taking place within the CR process e.g. reparative action – making good a loss or restorative action – letter of apology.

Which of the Police and Crime Plan Priorities does this initiative meet:

Working with partners to prevent and divert young people from offending

What are the outcomes you wish to achieve: (It is very important that from the outset you are able to demonstrate clearly the outcomes you wish to achieve. If you are unsure please seek advice)

The project would be seeking to reduce First Time Entrants, specifically the young people who attend the Warning Zone project to not go on and re-offend within the next 12months.

The current re-offending rate for young people who receive a CR is 18% and the project would aim to reduce this to 15% for those young people who attend the project.

How will you demonstrate achieved outcomes: (It is equally important that you detail how you intend to collect data/information that will measure what outcomes have actually been achieved)

The young people who attend the project would be tracked to ascertain their offending rates. This data would be collected from YOS and police data bases.

Reviews will take place after 6 months from go live and then again at 12 months in order to help track effectiveness of the project and highlight any potential improvements to delivery.

Total numbers of young people attending each session and failure rates can also be reported on.

Young people / appropriate adults who have successfully attended a Warning Zone session will be surveyed after a minimum period of 3 months from attendance and their views sought on the effectiveness of the project.

YOS will be the lead for completion of the reviews listed above with support of the embedded Police Officers within their department.

Project Risks: (If any, what are the potential risks associated with the project and what could be done to reduce them; i.e. financial, managerial or health and safety)

The main risk would be in young people not attending the sessions they have been invited to. This is a risk because attendance at the project would need to be voluntary. The non attendance could be due to a number of reasons, such as inability to attend the session due to transport problems, lack of confidence to attend, lack of knowledge about the Warning Zone, lack of parental / carer support. These risks would be mitigated, but not removed by ensuring the police officer who delivers the CR fully informs the young person and their parents / carers about the project, that information is given about travelling with the invitation letter and young people are provided with good information about the project in their invitation letter.

In exceptional circumstances, contingency plans to facilitate attendance could be made at LPU / area level.

Amount of BCU Funding Sought: (please provide a breakdown of expenditure. Any VAT should be shown separately as this can be claimed back)

The total cost of the project that is being requested is £5173

- Once a month sessions at the Warning Zone, this is calculated at £2400 for a year
- YOS administration to send invitation letters to all CR cases record acceptance / refusal, coordinating the process. Once a month for 4 hours, plus the cost of post and papers, this is calculated at £800 a year
- YOS staff to deliver the sessions at the Warning Zone, this would be for two staff on each session, £1200 for the year.
- Nominated SNT officer to assist delivery of the sessions at Warning Zone, 1 officer at each session, £773 for the year. (This figure is based on the Avg PC OT rate, time & a third, 3hrs each session, 12 sessions in the year)

Will you get any additional funding from elsewhere?

(If yes, give details)

The project will be supplemented by an in kind contribution from the YOS of staff time. Police contribution in time for the processing / administering of the CR and any additional expenses incurred for officer attendance outside of the 3hrs allocated (e.g. preparation, travel and training).

Evaluation: (At the conclusion of the initiative, it is your responsibility to evaluate its success with respect to the desired outcomes documented above. Please complete your findings in this section and re-submit this form. Please be aware that for auditing purposes your findings may require inspection and validation at some point).

Evaluation will be measured by a number of hard and soft outcomes

- Feedback from the young people of their experience of the project
- Numbers of young people who have attended the project
- Offending rates of the young people who have attended the project.

Application authorised by Ch. Superintendent /Partnership Manager

Signed _____ Date: _____

Office use only:

Application agreed by: _____

Date that panel met: _____

Amount allocated £

Application Process:

All applications for BCU Funds should be submitted through Line Managers/ LPU Commanders to either Chris Woodward or Dave Frank the Counties BCU Partnership Managers (Job Share) for consideration.

Where funds are allocated, as the named lead person on the application form, you are responsible for ensuring that goods are ordered in most cases through 'Stores' against an official order number. (*Counties' Partnership Managers can assist*) You should also arrange for any invoices received to be sent to the Finance Officer within Financial Management Services @ FHQ via either one of the 'Partnership Managers' based at Loughborough. Once you have received the goods or services you should endorse the delivery note to that effect and again forward same to the 'Partnership Manager(s)' at Loughborough who in turn will forward same to Financial Management at FHQ.