

POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE DECISION RECORD

To be completed in cases where a decision is required

DECISION OF POLICE AND CRIME COMMISSIONER

Date: 31/5/17

Officers present: Helen King

Received in OPCC Date: 27/3/17

OPCC Ref: E/20007/17

Title: Award of Contract for Language Services – Face to Face Interpreters

Summary of Issue:

On behalf of the 8 Forces (Derbyshire, Leicestershire, Nottinghamshire, Lincolnshire, Northamptonshire, Staffordshire, Warwickshire and West Mercia), Leicestershire Police undertook a competition for Language Services for the provision of face to face interpreters under the Crown Commercial Services Framework RM1092, Lots 5f and 5g.

One supplier submitted a bid – Cintra Language Services Group.

70% of the overall score was based on the quality of the response to the further competition questionnaire and the remaining 30% was based on the price.

The evaluation confirmed that the bid met Force's expectations.

The initial contract term is a four year period 1/4/17 to 31/3/21 with an option to extend for a further 24 months until 31/3/23.

The annual contract value for Leicestershire Police is anticipated at £350,000, £1.4m over the anticipated 4 years of the contract. A price reduction of 9.76% has been made against current prices saving Leicestershire Police circa £35,000 per annum and the full collaboration of Forces around £400,000 per annum.

Recommendations presented:

The award of contract to Cintra for Language Services for Face to Face interpreters.

Key discussion points at meeting:

The decision record reflects the decision to award the contract to Cintra for the 8 forces as outlined in the summary above.

It was resolved that :

The contract be awarded to Cintra as approved in 2016/17 and outlined in this decision record.

OFFICE OF PCC APPROVAL

Chief Executive or Chief Finance Officer:

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature:



Name: Helen King

Date: 21/4/17

Publication Scheme

Decision of Monitoring Officer:

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that :

It is appropriate to publish this record of decision made by the Police and Crime Commissioner : **Yes**

It is appropriate to publish the contents of the assessment of the decision by either of the senior post holders in the Office of the Police and Crime Commissioner for Leicestershire (i.e. either the Chief Executive or Chief Finance Officer) :

Yes – as outlined in the section above

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : **Yes**

Reasons for any non Publication (referencing appropriate legislation):

Not applicable

Signature



Name

ANGELA PERRY

Date

26.4.17

Police and Crime Commissioner for Leicestershire

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

Supported

Signature



Date

31/5/17