

# POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE *DECISION RECORD*

To be completed in cases where a decision is required

## DECISION OF POLICE AND CRIME COMMISSIONER

Date: 27<sup>th</sup> September 2017

Officers present: Angela Perry – Acting Chief Executive, Helen King – Chief Finance Officer

Received in OPCC Date: 27/9/17. | OPCC Ref: EXE0027/17.

Title: Victim First and Associated Contracts - contract extension to 30 June 2018

### Summary of Issue:

The Victim First service was tendered as a 26 month contract and awarded to Catch 22 ending on 30<sup>th</sup> September 2017.

In May 2017, the contract was extended by 6 months up until 31<sup>st</sup> March 2018 (Decision Record EXE0013/17 refers) to enable the PCC to consider whether to deliver the service in-house or to procure from an external organisation.

The PCC, having considered the benefits, dis-benefits and risks of each option, has decided to seek procurement from an external organisation for the future Victim First service.

To ensure that sufficient time and resources are in place to enable effective due diligence to be carried out on the proposed specification and associated documents before the tender exercise commences,

### Recommendations presented:

1. To provide a 3 month extension to Catch 22 (to 30 June 2018) at an estimated cost of £153,924.50
2. That similar 3 month extensions are provided for associated contracts, to 30 June 2018 namely:
  - a. £20,000 to 24/7 Locks for Target Hardening and
  - b. £5,141 to Leicestershire Partnership Trust for Clinical Mental Health provision within Victim First

It is envisaged that the tender process will commence by early 2018.

Legal advice has been taken regarding the proposed 3 month extension to contract until 30 June 2018. That advice has confirmed the importance of completing all due diligence processes effectively prior to seeking competition in compliance with E.U. Procurement regulations.

There is little risk of any challenge providing clarity is provided to the market on the timescales for completing the competition.

The Commissioning Manager will ensure clarity is provided to the market as appropriate.

**Key discussion points at meeting**

Discussion on the proposals and advice received.

**It was resolved that :**

The recommendations be adopted for the 3 month extension.

**OFFICE OF PCC APPROVAL**

**Chief Executive or Chief Finance Officer:**

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature 

Name HELEN KING

Date 26/9/17

**Publication Scheme**

**Decision of Monitoring Officer:**

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that :

It is appropriate to publish this record of decision made by the Police and Crime Commissioner : **Yes**

It is appropriate to publish the contents of the assessment of the decision by either of the senior post holders in the Office of the Police and Crime Commissioner for Leicestershire (i.e. either the Chief Executive or Chief Finance Officer) :

**Yes**

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : **Yes**

Reasons for any non Publication (referencing appropriate legislation): Not applicable

Signature



Name

ANGELA PERRY

Date

27.9.17

**Police and Crime Commissioner for Leicestershire**

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

**Supported / ~~Not Supported~~**

Signature



Date

27.9.17

