

POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE *DECISION RECORD*

To be completed in cases where a decision is required

DECISION OF POLICE AND CRIME COMMISSIONER

Date: 21/4/23

Received in OPCC Date: 21/4/23

OPCC Ref: EXE0017-23

Title: **CONT0208 Xplan Door Access System contract**

Summary of Issue:

The current Xplan Door Access System contract expires 30th June this year and we are required to competitively tender the requirement. The spend is approximately £80,000 a year and the contract is currently with CVL Systems.

An invitation to tender was published on eu-supply.com, advertised on Find a Tender Service (FTS) and Contracts Finder.

We received three tenders from Casini Systems Ltd, CVL Systems and Reliance High-Tech Ltd. The most economical tender is from CVL Systems, which was approved by Paul Dawkins, Assistant Chief Officer (Finance & Resources) and I am seeking the Police Commissioner signature & seal to the contract

Background

The current contract (CON873) with CVL Systems expires 30th June. The spend has been approximately £80,000 a year as follows:

2021/22: £47,301.60, 2020/21: £125,818.44; 2019/20: £57,488.63. Average: £76,869.55

It was agreed to publish an above threshold open tender advertised on Contracts Finder and Finder a Tender, for a two-year contract with two optional 1-year extensions.

Tender Process

We published an open tender, advertising on FTS and Contracts Finder. We received tenders from Casini Systems Ltd, CVL Systems and Reliance High-Tech Ltd.

The evaluation scores are given below:

| | Weighting | Casini | CVL | Reliance |
|-----------------------------|------------------|---------------|----------------|-----------------|
| Quality Evaluation | 20.0% | 11.13% | 20.00% | 20.00% |
| Price Evaluation | 80.0% | 46.50% | 80.00% | 76.28% |
| Final Overall Scores | 100% | 57.63% | 100.00% | 96.28% |

Recommendation(s) presented:

I recommend that we award the Xplan Door Access System contract to CVL Systems for a maximum value of £320,000.00 (covering the two-year contract, plus the two optional

extensions of 1-year).

Key discussion points

The procurement complies with the public procurement regulations and the Force's policies and procedures. The contract meets the Force's requirements and is value for money.

It was resolved that:

The Police & Crime Commissioner signs the contract and adds his seal to the contract.

OFFICE OF PCC APPROVAL

Chief Executive or Chief Finance Officer:

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature:

Name: Kira Hughes

Date: 24/4/23

Publication Scheme

Decision of Monitoring Officer:

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that:

It is appropriate to publish this record of decision made by the Police and Crime Commissioner : **Yes**

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire : **Yes**

Reasons for any non Publication (referencing appropriate legislation): None

Signature:

Name: Andrew Champness

Date:27/4/23

Police and Crime Commissioner for Leicestershire

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

Approved

Signature Rani Mahal

Date:28/4/23

