

POLICE AND CRIME COMMISSIONER FOR LEICESTERSHIRE *DECISION RECORD*

To be completed in cases where a decision is required

DECISION OF POLICE AND CRIME COMMISSIONER

Date: 31/7/23

Received in OPCC Date:

OPCC Ref: EXE0033-23

Title: CONT 211 Medical Services in SARC

Summary of Issue:

A new contract is required for the provision of medical services for people who have experienced a recent sexual assault and abuse. Personalised services are required to be delivered by trained and competent practitioners in settings that respect privacy and that are easy to access. These services include specialist medical and forensic examinations, practical and emotional support and support through the judicial process

Background

The successful Provider must be able to comply with the requirements of the NHS Public Health Functions Agreement 2019-20 Service Specification No. 30 Sexual Assault Referral Centres and any subsequent updates and the requirements of the Forensic Regulator.

The current contract ends on 30th September 2023. The new contract will be for the period from 1st October 2023 until 31st March 2026 with a further option to extend until 31st March 2029.

Pre-market engagement sessions were held with a number of interested providers to explain how the current contract operated, explain the tender process and associated timescales. Procurement and the SARC Manager attended each session. NHS England were invited to attend but declined to offer these services.

Tender Process

A specification document which complies with the requirements of the NHS Public Health Functions Agreement 2019-20 was issued together with Method statements

The contract award criteria were based on Price 20%, Technical response 70% and Presentations 10%.

The current annual total contract value is £261,864.

A fixed price was sought for the period from 1st October 2023 until 31st March 2025. This price was capped at an annual total value of £274,768.20 an increase of 5%. This increase is well below the current RPI index of 11.3% and the price is fixed for an 18-month period.

To control future costs any further price increases effective from 1st April 2025 prices will be based on increases in line with the Average Weekly Earnings (AWE) in Great Britain as

published by the Office of National Statistics. AWE increases for the period from February to April 2023 stand at 6.5% versus RPI 11.3% (May 2023)

The 10 Method statements covered the following areas: -

Mobilisation and Implementation
Contract Management
Complaints
Professional Competence
Information Security
Clinical Governance
Call Management
Policies
Continuity of Care
Quality standards.

Only one bid was received from Mitie Care & Custody this was evaluated and scores moderated to ensure that each of the Method statements met the expectations of the SARC Manager. The full evaluation scores and notes are detailed at the bottom of this recommendation.

It is not known why those attending the pre-tender engagement sessions did not bid but questions were received from bidders asking to amend the terms and conditions (which were rejected by the Force) and seeking clarification on the pricing envelope which tenderers were asked to bid against.

Pricing

For the 18-month period from 1st October 2023 to 31st March 2025 Mitie Care & Custody quoted £411,743, which was within the pricing envelope. Mitie Care & Custody also confirmed acceptance of any future pricing increases being made in line with AWE. The final 12 months of the initial contract period will be subject to any proposed price increase being accepted.

Recommendation(s) presented:

Assistant Chief Officer (Finance & Resources) has approved the recommendation for The initial 18-month contract period value is £411,743. The estimated 12-month value from 1st April 2025 to 31st March 2026 is £274,768.20. Total estimated value = £686,511.20. Any 36-month extension agreed from 1st April 2026 to 31st March 2029 would be at a minimum cost of £824,304.60 plus AWE agreed increases.

Total minimum contract value for the period from 1st October 2023 until 31st March 2029 is £1,510,815.80

Key discussion points

The procurement complies with the public procurement regulations and the Force's policies and procedures. The contract meets the Force's requirements and is value for money.

It was resolved that:

The Police & Crime Commissioner signs the contract and adds his seal to the Bluelight Commercial call-off document.

OFFICE OF PCC APPROVAL

Chief Executive or Chief Finance Officer:

I have been consulted about the proposal and confirm that appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Signature:

Name: Kira Hughes Date:21/8/23

Publication Scheme

Decision of Monitoring Officer:

As Monitoring Officer for the Office of Police and Crime Commissioner for Leicestershire I have determined that:

It is appropriate to publish details of the decision by the Police and Crime Commissioner for Leicestershire: **Yes**

Reasons for any non-Publication (referencing appropriate legislation): None

Signature:

Name: Andy Champness Date: 17th August 2023

Police and Crime Commissioner for Leicestershire

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

Approved

Signature Rani Mahal Date: 22/8/23