

Meeting: **JOINT AUDIT, RISK & ASSURANCE PANEL**

Time/Date: **TUESDAY 3 DECEMBER 2013 – 1.00 P.M.**

Location: **MAIN CONFERENCE ROOM, POLICE HEADQUARTERS**

Officer to contact: **CHIEF FINANCE OFFICER (Tel: 0116 229 8980)**

AGENDA

<u>Item</u>	<u>Report of</u>	<u>Marked</u>
1. Apologies		
2. Urgent Business		
3. Declarations of Interest		
4. Minutes of the meeting held on 24 September 2013 (attached)		
5. Internal Audit Progress Report	Mr D Harris / Mrs S Lane	A
6. Annual Audit Letter 2012/13	Mr D Harris / Mrs S Lane	B
7. External Audit Progress Report	Mr M Jones/ Mrs S Bagnall	C
8. Risk Register	Chief Constable/ Chief Finance Officer	D
9. Internal Audit Function – Service Improvement Unit & Information Management Compliance Audit Function	Chief Constable	E
10. Review of Performance Reporting Structures	Chief Constable/ Chief Executive	F
11. Review of Change Programme	Chief Constable	G
12. Audit Recommendations & Tracking	Chief Constable	H
13. Police & Crime Plan Update	Chief Executive	Oral report
14. Commissioning Intentions Update	Chief Executive	Oral report

15. Dates of forthcoming meetings:

- 28 January 2014 at 1pm
- 26 March 2014 at 1pm
- 21 May 2014 at 1pm
- 27 June 2014 at 10am
- 26 September 2014 at 10am
- 19 December 2014 at 1pm

Panel Members

Mr B Millett (Chair)
Ms K Daisley
Mr L Dundas
Mr I Prince
Mr L Pulford

Office of Police & Crime Commissioner

Mr P Stock (Chief Executive)
Ms H King (Chief Finance Officer)

Auditors

Mr D Harris (Baker Tilly)
Mrs S Lane (Baker Tilly)
Mrs S Bagnall (PricewaterhouseCoopers)
Mr M Jones (PricewaterhouseCoopers)

Office of Chief Constable

Mr S Edens (Deputy Chief Constable)
Mr P Dawkins (Finance Director)