

POLICE & CRIME COMMISSIONER FOR LEICESTERSHIRE JOINT AUDIT, RISK & ASSURANCE PANEL

PAPER MARKED

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| Report of | OFFICE OF POLICE AND CRIME COMMISSIONER |
| Subject | JARAP ANNUAL PLAN (DRAFT) |
| Date | FRIDAY 19 DECEMBER 2014 – 13.00PM |
| Author : | CHAIR OF THE JOINT AUDIT AND ASSURANCE PANEL (JARAP) |

Purpose of Report

1. This report is submitted for the JARAP to consider a draft annual plan which includes standing items, scheduled regular reports and the areas suggested for further scrutiny and assurance following recent JARAP feedback.
2. This report also seeks input from JARAP members to enable further items for scrutiny and assurance for inclusion on the agenda.

Recommendation

3. The Panel are recommended to discuss the report, consider the areas suggested and identify further areas for inclusion in the JARAP Annual Plan.

Annual Plan (Draft)

4. The JARAP meeting dates for 2015 have been circulated for members and officers to note.
5. To enable a broad range of scrutiny to be undertaken by the JARAP which supports existing mechanisms (such as Internal Audit and the force based internal audit team), which is in line with its Terms of Reference and recognised good practice, it is suggested that the JARAP may wish to consider setting an annual plan.
6. This approach will provide the JARAP with assurance on key areas, enabling scheduled and targeted areas of scrutiny and assurance for consideration by JARAP members. It will also give officers the opportunity to ensure planned and full reports or presentations are available in a timely and appropriate format for the JARAP to review.

7. The annual plan (draft) is intended to provide JARAP members with a framework for discussion which gives an opportunity to balance standing items which are required for consideration at the panel and scheduled regular reports and key items (for example the Statement of Accounts), together with specific areas to be covered in more depth (as a “deep dive”).
8. The items covered by JARAP recently are attached at Appendix A and a draft annual plan for the next twelve months is attached at Appendix B as a basis to facilitate discussion.
9. The top half of the draft plan includes standing items which are required for discussion at every/most JARAP meetings, the second half of the plan highlights scheduled reports which are required /should be considered at appropriate intervals.
10. In addition, there is an opportunity to include thematic or “deep dive” updates and reviews in the second half to enable and included in the suggested plan so far are:
 - Property (KIM)
 - Sentinel
 - Operation Tiger
 - Change Programme (public awareness, satisfaction and impact on staff)
 - Communications and Engagement
11. These areas are included to promote discussion and members are requested to consider whether these are appropriate, and/or whether further areas could and should be included.

Implications

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| Financial : | There are no financial implications associated with this report. |
| Legal : | There are no legal implications associated with this report. |
| Equality Impact Assessment : | There are no equality issues associated with this report. |
| Risks and Impact : | An annual plan will complement the approach to managing and scrutinising risks, providing additional assurances where required. |
| Link to Police and Crime Plan : | The JARAP provides a valuable role in respect of assurance and scrutiny for the delivery of the Police and Crime Plan. |

List of Appendices

Appendix A – Agenda Items Considered at JARAP meetings
 Appendix B – Annual Plan (draft) for discussion

Background Papers

None

Person to Contact

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