

**OFFICE OF POLICE AND CRIME COMMISSIONER & OFFICE OF THE CHIEF CONSTABLE**  
**JARAP – ROLLING ACTION SHEET**

Meeting Date	Minute No.	Paper	Action	Person Responsible	Target Date	Update
26/6/13	40/13	G	Communications and Engagement Strategies to be updated in line with members' comments outlined in minutes.	Chief Executive	February 2014	<b>Feb 14-</b> Currently being reviewed in line with the Force & OPCC media and engagement review. <b>27.11.14</b> – Update to JARAP – Comms & Engagement prepared Feb 2015
24/9/13	54/13	F	Meeting to be arranged to discuss the Assurance Framework – Mr Millett, Mr Dawkins, Mr Stock, Ms King and Mr Vickers.	GSO	3 Dec 2013	Chief Finance Officer & Finance Director met with Baker Tilly on 19/12/13 and are awaiting proposals from Baker Tilly to discuss with Chair. Further discussion will take place when CFO meets Chair on 20/3/14. <b>22.09.14-</b> This area of assurance mapping has developed regionally and an assurance mapping workshop is scheduled for all regional colleagues in October, to take forward best practice in this area. The JARAP will be updated at the next meeting following the workshop. <b>27.11.14</b> – Regional workshop held all agreed to fund pilot work. TOR being progressed.
28/1/14	04/14	-	Operation Tiger to be included on future JARAP agenda.	GSO	26 March 2014	Member(s) to be offered individual briefing to enable targeted scrutiny. <b>23.09.14-</b> 2 dates are to be offered to members. <b>27.11.14</b> – Suggested update to JARAP Feb 2015
28/1/14	07/14	C	Members to be provided with a demonstration on Sentinel.	Deputy Chief Constable	26 March 2014	Member(s) to be offered individual briefing to enable targeted scrutiny. <b>23.09.14-</b> 2 dates are to be offered to members. <b>27.11.14</b> – On December agenda.
28/1/14	09/14	-	Risk management plans regarding impact of impending privatisation of	Deputy Chief Constable	26 March 2014	Force & OPCC working closely with Probation and the Ministry of Justice – local

			parts of the Probation Service.			event with key partners to take place. Force & OPCC invited to be part of Transforming Rehabilitation Advisory Panel and an update can be given following the first meeting. <b>27.11.14</b> – Meeting took place. Preferred bidders announced – meetings in place with NPS & CRC planned for new provider.
26/3/14	14/14	A	Consideration to be given to including a test of the new RTWI system in quarter 4 of 2014/15 audit programme.	Baker Tilly/ FD/DCC	Quarter 4 2014/15	<b>23.09.14</b> - Not yet due
26/3/14	15/14	B	Reflect on Terms of Reference for audit plan for Partnerships/Engagement.	CFO	Prior to the audit in Quarter 4 2014/15 – not yet due.	<b>23.09.14</b> - Not yet due.
26/3/14	17/14	D	Update on compliance with ACPO Vetting Policy to be provided to members.	DCC	21 May 2014	<b>21.05.14</b> - A business case will go to the Change Board. Scoping has been completed for additional resources in the vetting dept.  <b>24.11.14</b> This is ongoing the next update will be available January 2015 – the project officer is Debbie Hunt. <b>27.11.14</b> – Item for JARAP annual plan considered.
26/3/14	19/14	F	Exploratory work to be undertaken around the member Appraisal System.	Chair	21 May 2014	<b>21.05.14</b> - Update to be provided at the June meeting. <b>22.09.14</b> - HK/ BM discussed when they met. HK shared info and BM said he would take forward. Action now transferred to BM
21/5/14	31/14	G	DCC Edens to provide a breakdown of those who do/ do not attend training sessions to the next meeting.	DCC Edens	Next meeting	<b>21.09.14</b> - Weekly updates are provided to Senior Officers in Force. Updates will continue to be sent by Learning & Development. <b>21.10.14</b> - Update Provided.
23/9/14	37/14	A	Mr Prince and Mr Pulford are to meet with Mr Millett to discuss/ agree future agenda items for this meeting.	Mr Prince/ Mr Pulford	Next meeting	<b>27.11.14</b> – Draft JARAP annual plan may help inform this discussion at the December meeting.

23/9/14	37/14	A	Ms Jones was asked to bring a further update to the next meeting around the Accounting Systems and Systems of Internal Control.	Ms Jones	Next meeting	Added to the December agenda
23/9/14	37/14	A	Ms King was asked to bring back to the next meeting an update on commissioning spending	Ms King	Next meeting	Added to the December agenda
23/9/14	37/14	A	Ms Jones was asked to provide further information around how the £2million that is set aside for PCC's use for community work is being utilised.	Ms Jones	Next meeting	Added to the December agenda
23/9/14	40/14	C	Mr Stock to update the wording of OPCC1700	Mr Stock	Next meeting	<b>27.11.14</b> – Wording amended.
23/9/14	42/14	E	Mr Harris to advise of the outcome of his meeting with HMIC/ PEEL at the March 2015 meeting	Mr Harris	March 2015	
23/9/14	44/14	F	DCC Edens is to provide further information to members around the auditing/ checking process for items in the property stores.	DCC Edens	Next meeting	<b>27.11.14</b> – On December agenda
23/9/14	46/14	-	Sue Walsh to ensure AOB is on the agenda going forward	Sue Walsh	Next meeting	<b>27.11.14</b> – On December agenda – Action complete.