

POLICE & CRIME COMMISSIONER FOR LEICESTERSHIRE JOINT AUDIT, RISK & ASSURANCE PANEL

PAPER MARKED

G

Report of	OFFICE OF POLICE AND CRIME COMMISSIONER
Subject	REVIEW OF CORPORATE GOVERNANCE FRAMEWORK AND SCHEME OF CONSENT
Date	WEDNESDAY 26 MARCH 2014 – 2.00 P.M.
Author :	HELEN KING, CHIEF FINANCE OFFICER, OPCC

Purpose of Report

1. To update the Panel on the progress of the review of the Corporate Governance Framework and Scheme of Consent.

Recommendation

2. The Panel are recommended to note the update.

Update

3. The current Corporate Governance Framework is currently being reviewed to reflect the required changes for Stage 2 Transfer. This includes the addition of a scheme of consent from the PCC to the Chief Constable.
3. In addition, as part of this review, schemes from other PCC's have been reviewed to identify areas for revision or amendment or best practice. These elements are not significant.
4. The revised Scheme is still under discussion between the OPCC and the Force and will be considered at the Strategic Assurance Board (SAB) on the 27th March 2014.
5. As the JARAP meeting is tabled a day earlier than the SAB meeting, the Scheme has not yet been finalised and will be forwarded to JARAP members to note before the meeting.
6. Key proposed changes to the Scheme which are being progressed and further considerations include:
 - Incorporating the work of the Stage 2 Transition Board and reflecting the necessary changes as a result of the Transfer to incorporate:

- Staff
 - Fixed Assets
 - Signature/Seal of Contracts
 - Incorporating Scheme of Consent
 - Reviewing appropriate delegations
- Incorporating changes and updates to roles and responsibilities in line with Best Practice
 - Updating Standing Orders to reflect EU procurement levels and Single Source Dispensation levels.
 - Changes to JARAP Terms of Reference if proposed by JARAP Members
 - Recognition of a memorandum of Understanding to reflect services provided to the OPCC by the force in respect of shared or other services.
7. In reviewing and proposing these changes, a number of Schemes of Consent, Delegation and Corporate Governance have been reviewed from different PCC offices around the Country. It is important to highlight that there is no consistent format for these reports and schemes.
8. Once finalised, the scheme will be reviewed annually.

Implications

Financial :	There are no financial implications associated with this report.
Legal :	There are no legal implications associated with this report.
Equality Impact Assessment :	The finalised Code will be subject to an equality impact assessment and reviewed with the equalities team.
Risks and Impact :	Risks are considered as part of the JARAP agenda
Link to Police and Crime Plan :	The Scheme details how the governance arrangements

List of Appendices

Appendix: Scheme of Corporate Governance incorporating the Scheme of Consent and Delegation (to follow)

Background Papers

None

Person to Contact

Helen King, Chief Finance Officer - Tel 0116 229 8980

Email: helen.king@leicestershire.pnn.police.uk