

POLICE & CRIME COMMISSIONER FOR LEICESTERSHIRE JOINT AUDIT, RISK & ASSURANCE PANEL

Paper
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Report of	CHIEF CONSTABLE
Subject	SEIZED AND FOUND PROPERTY UPDATE
Date	THURSDAY 14th SEPTEMBER 2017 – 2.00 P.M.
Author	DCC BANNISTER

Purpose of report

1. The following list provides a high level overview of the Property Project milestones for work completed and projected timescales for future work.

Recommendation

2. The panel is asked to note the contents of this report.

Summary

August 2016

- Property project board established.
- KiM Property Management System working group established.
- Project leads established.
- Force procedure change –Found cash under £50.

October 2016

- KiM operating procedures reviewed and amended.

November 2016

- Force procedure change – lost and found property.
- Force procedure change – review and retention.
- Operation Halo commences – property review.

- NICHE property project commences.
- Main store feasibility study commences.
- Review of temporary stores commences.

December 2016

- Change Board – Alligator Shearer purchase approved.
- Performance management introduced with weekly performance indicators.

February 2017

- Force procedure change – handling/storage/movement of cash procedure.
- Training review commences.
- Change Board – approved new property van, evidential team staff structure including new evidential Property Manager post and 2 new courier posts. Name change to Evidential Property Team approved.

March 2017

- Internal website reviewed and revised.
- Force procedure change – evidential property store audit procedure introduced.
- Temporary stores security and safes reviewed.
- Review of temp stores freezers commences.

April 2017

- Alligator Shearer gun cutting commences.
- Force procedure change – vehicle recovery introduced.

May 2017

- Review of main stores (Keyham/Beaumont) security commences.

June 2017

- Force procedure change – coroners protocol property agreed.
- Operation Halo ceases. 85,000 KiM entries reduced to 52,000. Blackhole 8,500 entries reduced to zero.
- Contingency plan for main freezers introduced.

July 2017

- Review of all freezer evidential property commences.
- Thermometers and probes installed at all temp freezer locations.

- Change Board – decision approved new build FHQ centralised evidential property and archive centre.
- Change Board – funding approved for temporary store investment.
- Evidential Property Manager commences in post.
- Review of main freezers completes. Finance secured for new built in freezer FHQ new build.
- Review of packaging/bags/seals commences.

August 2017

- Review of police property act procedure commences.
- Force procedure change – ceasing retention (disposal).
- New build project plan prepared.
- Forensics property evidence staff commences.

September 2017

- To Change Board – staff structure amendment to include archive team and archives policy/procedure review.
- Force procedure change – introduction of new force property management procedure.

October 2017

- Introduction of NICHE property to replace KiM.
- Policy/procedures review of drugs reception.

November 2017

- Policy/procedures review archives.
- Ebay/POCA review/staff structure concept.

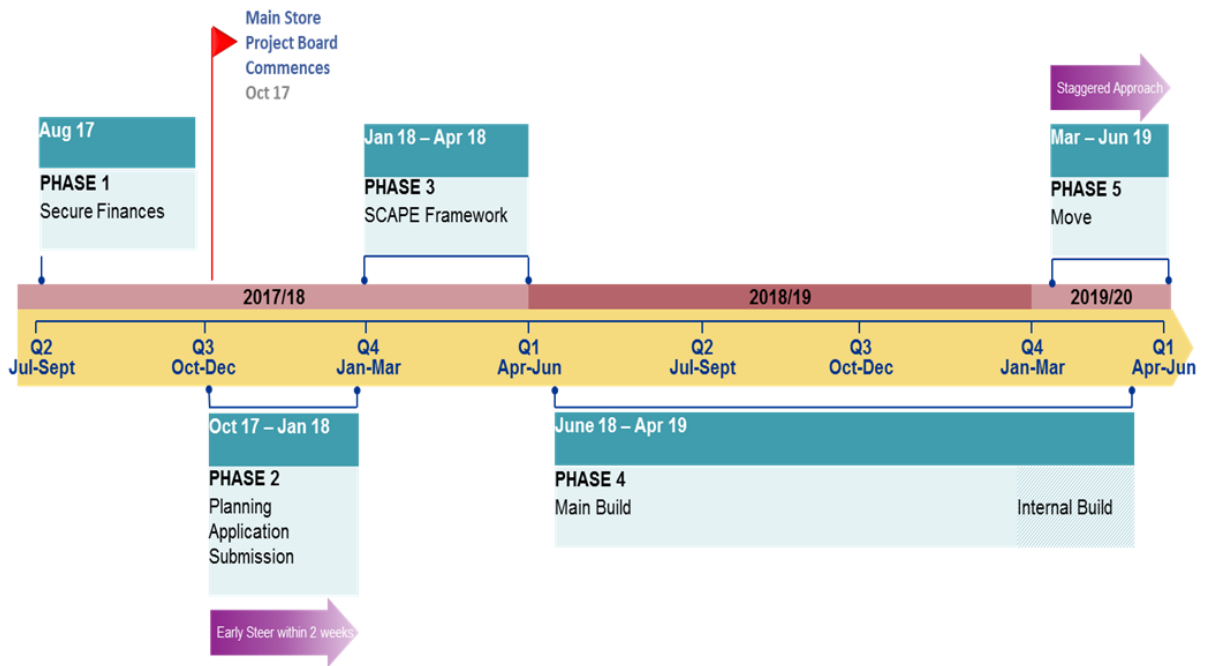
June 2018

- New build to commence to FHQ evidential property and archive centre.

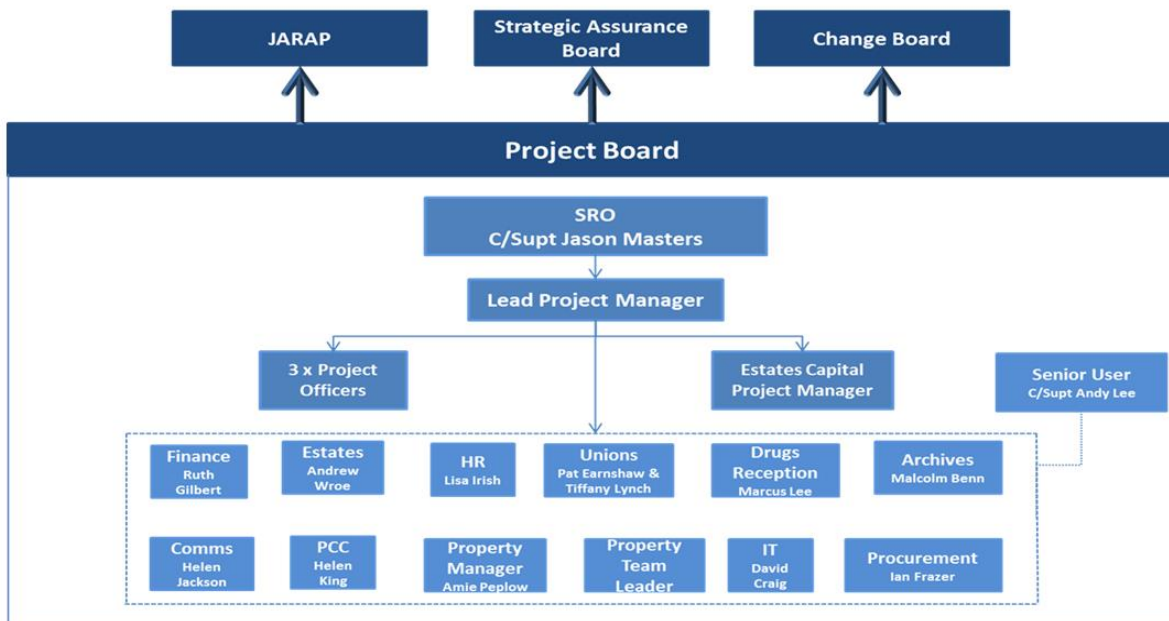
April/June 2019

- New build to open.

Main Evidential Store Timeline – Aug 2017 to June 2019



Main Evidential Store Governance Structure



Architects impression FHQ Evidential Property and Archive Centre



Implications

Financial - Cost associated to new build.

Equality impact assessment - Nil

Risks and impact - STR1935 Management of seized and found property.

Link to Police and

Crime Plan - Property provision underpins ability to meet objectives.

Appendices

Nil

Persons to contact

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