

Decision Record Template



Date of Decision Request: 26/1/2026

Lead Officer: Simran Gill

Decision Record URN: EXE0002-26

Title: IT Hardware Software and Associate Consumables

Decision summary:

Supporting information

1) Background information

Currently, the organisation places individual contracts for IT hardware, software, and associated consumables whenever there is a need. This approach can be time-consuming and administratively heavy because each purchase requires its own procurement process, evaluation, and documentation.

This new contract introduces a single-supplier arrangement, which means all IT hardware, software, and related consumables will be sourced through one provider. This change is designed to:

- Improve efficiency by reducing the number of separate procurement exercises.
- Streamline processes for ordering, invoicing, and contract management.
- Enhance consistency in pricing, quality, and service levels.
- Leverage economies of scale, potentially leading to cost savings.
- Simplify compliance with terms and conditions, information assurance, and other governance requirements.

A further competition was run through Northamptonshire Police's ICT Framework - Lot 1 - ICT Strategic Partner. Bids were submitted by Softcat, CDW and SCC. Softcat received the highest score.

2) **Detail of additional information attached.**

Approved recommendation.

3) **Expected benefits.**

10% discount offered against standard list prices for all products and services.

4) **Impact of not approving the application**

Individual contracts will need to be placed which does not demonstrate value for money.

5) **Financial implications (including any cost savings)**

IT Hardware Software and Associate Consumables opportunity to Softcat for a budget of £110 million.

6) **Consultations** (Details of any consultations that have been carried out or reason as to why no consultations has taken place):

IT

7) **Collaboration** (is there an opportunity to collaborate with partners)

Northamptonshire Police's ICT Framework is being used.

8) **Equality, Diversity & Human Rights implications**

All funded organisations have the relevant policies in place which they adhere to.

9) **Legal comments**

Funding agreements have been drafted and implemented by the Force Legal Team which are followed.

10) **Publication**

To be completed

It is appropriate to publish this record of decision made by the Police and Crime Police and Crime Commissioner: **Yes** / Part Redacted / No

It is appropriate to publish the contents of the supporting papers:

Yes / Part Redacted / No

It is appropriate to publish details of the decision by the Police and Crime Police and Crime Commissioner for Leicestershire: **Yes** / Part Redacted / No

Reasons for any non-Publication (referencing appropriate legislation):

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) and other legislation. Unless the information provided is covered by an exemption and stated to be either confidential or partly confidential, the information contained in the form will be published on the OPCC website.

Chief Finance Officer:

Comments:

I have been consulted about the proposal and confirm that financial advice has been taken into account in the preparation of this report and assurances sought have been outlined within the report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Police and Crime Commissioner for Leicester, Leicestershire and Rutland.

Signature:

Name:

Date:10/2/2026

Chief Executive and Monitoring Officer:

Comments:

I have been consulted about the proposal and confirm that legal and equalities advice have been taken into account in the preparation of this report and assurances sought have been outlined in this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Police and Crime Commissioner for Leicester, Leicestershire and Rutland.

Signature

Name

Date 16/2/2026

Police and Crime Police and Crime Commissioner for Leicestershire:

Having received the advice set out above and reviewed relevant documentation my decision in regard of this matter is:

Approved

I confirm that my register of interests' declaration is up to date and that none of my interests preclude me from making this decision.

Signature:

Date:

Name of Police and Crime Commissioner: Rupert Matthews