



**Leicestershire OPCC & Partner Agencies**  
**Adult Out of Court Disposal Scrutiny Panel Meeting**

**Minutes**

**11<sup>TH</sup> June 2026**

**1. Welcome and Attendees:**

Carly Turner – Head County Youth Justice  
Darren – Gorddard - Crime Registrar  
Simon Edwards – Deputy Chair Youth Panel Youth Magistrate (Jane Easom’s Replacement)  
Flame Charl – Youth Justice City Officer  
Ivor Sutton - Service Manager City Youth Justice  
Jake Neller – Red Snapper  
James Wells – OOCR Youth Justice Sgt  
Clare Hornbuckle – Assurance Officer (Temporary Chair)  
Karla Dalton – Turning Point  
Tina Lee – OPCC Executive Officer  
Letitia Thomas – OPCC Administrator

**2. Apologies**

Lucy Watkins, Kayley Galway, Steff Edwards, Louise Bradley

**3. Previous Minutes**

Taken as read

**4. Urgent Business**

Clare asks if anyone would like to chair the panel. The panel cannot provide a chair currently so Clare requests anyone email if they would like to chair.

**5. Panel Cases for Consideration**

15 youth cases were reviewed by the panel. The following gradings were recorded:

<b>1</b> (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	9
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<b>2</b> (Appropriate but with observations)	2
<b>3</b> (Inappropriate and inconsistent with Police policies and/or the CPS Code for Crown Prosecutors)	3
<b>4</b> (Panel fails to reach a conclusion)	0

<b>Case</b>	<b>Classification</b>	<b>Rationale</b>
A	1 (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	Criminal damage given deferred youth caution. The OOCR made the final decision. Two previous OOCRs had been provided for unrelated assaults. There was a history of neighbour disputes and appropriate referrals were made. This case was referred to the JDRP. The panel consider if there was cause for a harassment charge.
B	1 (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	Drugs possession. Given a community resolution. This was referred to the JDRP and the youth justice officers triaged it to the substance abuse team. Given they were a child in care youth justice aim to keep them out of the youth justice system. Multiple CRs had been granted. Although multiple CRs shouldn't be granted, discretion is given for low level cases such as this.
C	3 (inappropriate and inconsistent with policies and procedures)	Harassment without violence. Offered a Community Resolution. This was the first OOCR for this child. The child admitted involvement. Youth Justice offered further support but were declined. The rationale for CR was not well documented but it appears appropriate for this case. The panel question if a harassment charge was appropriate. This was classed as harassment as previous incidences were referred to within the call. This may have been a hate crime. It was not referred to JDRP or CPS and CPS would have reviewed the hate element if this had been referred to them.
D	3 (inappropriate)	Sexual offence given a youth conditional caution. All interventions were completed successfully. Given the

	and inconsistent with policies and procedures)	nature of this particular case the panel feel this could have been referred to CPS.
E	1 (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	Public order offence given a community resolution. the child has no previous community resolutions or history with youth justice. The panel note the officers reported lack a evidence but it seems there would have been more evidence available that the OOCR team could have reviewed if it had come to them.
F	3 (inappropriate and inconsistent with policies and procedures)	Possession of a weapon at school. Granted youth conditional caution. The child also had inappropriate items and had a notebook with names and addresses of peers and referred to locations where they could commit rape offences. This went to youth justice who are continuing support work. The panel raise that the offender did not admit to the offence and the item named as a weapon is not inherently a weapon. The panel raise the charge may not be appropriate. They agree this case may need to be reviewed. <b>NEW ACTION – case to be reviewed by the police.</b>
G	2 (appropriate with observations)	Act with intent to cause an explosion likely to endanger life. Issued a community resolution. the child’s father with the child during the offence which the panel note raises concerns. Youth justice note that social care has been supporting this family but believe this case should have come through the JDRP as there was missed opportunity to assess more.
H	2 (appropriate with observations)	Assault occasioning actual bodily harm. Given a community resolution. The child was arrested and admitted the offence in interview. It was not referred to the JDRP but social care is heavily involved. the group note this potentially needed referring to the JDRP to assess the wider context although the same outcome would have most likely been found. A safeguarding referral went through and was actioned. There is a lack of information in the rationale for the community resolution. <b>NEW ACTION – OOCR team to speak to the Youth Justice officers to clarify the messaging given to officers. When a case is eligible for community resolution, officers may</b>

		<b>need to speak to the youth justice officers to gather information regarding wider context before issuing.</b>
I	3 (inappropriate and inconsistent with policies)	Offensive weapon. Community resolution given. The child admitted to the offence. The panel consider that the child was nearly 18 and usually they would have prosecuted. The case could have been prioritised to charge before they turned 18 rather than offering community resolution.
J	1 (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	Assault given a youth conditional caution. Referred to the panel. Family help granted and the child wrote a letter of apology to the victim. This was referred to the CPS who determined it could be settled out of court.
K	1 (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	Assault occasioning actual bodily harm given a deferred conditional caution. This was referred to the youth justice panel who determined it could be deferred given the circumstances around the child and to explore putting the child on a buddy scheme prior to giving a conditional caution.
L	1 (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	Assault occasioning actual bodily harm. Granted a deferred youth caution with intervention. The child is a looked after child and the victim wished for the child to not be charged.
M	1 (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	Theft and possession of a weapon granted a conditional caution. This was referred to CPS but was then referred to the JDRP after the child admitted to the crimes. Social care assessed this child. The panel reflect this could not have been handled more seriously without court involvement.
N	1 (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	Possession of a weapon. Youth conditional caution. The JDRP determined a conditional caution was appropriate given the circumstances like being a young carer. Further support has been provided via the JDRP.



O	1 (Appropriate and consistent with Police policies and/or the CPS Code for Crown Prosecutors)	Assault given a Youth caution. The child did not engage with Youth justice and was then referred to the JDRP. Further referrals were also implemented.
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**NEW ACTION:** Sgt Wells to feedback learning to all officers whose cases were scrutinised by the panel

**NEW ACTION:** include more information in packs - age, gender, context of previous OOCRs, conditions of cautions.

## 6. AOB

Clare informs the panel there will be a request for feedback being sent to them. If they would be kind enough to complete it with anything they would like to change to the panel it would be much appreciated.

Letitia adds if any members know of someone who would be interested in Chairing the meeting please could they inform them.

## 7. Date of Next Meeting

10<sup>th</sup> December 2026 10am-12:30pm

Meeting closed.



CASE NO:	CASE:	DISPOSAL:	CATEGORY:	PANEL COMMENTS:
1.	Criminal Damage	Deferred Youth Caution	1	Share feedback with officer
2.	Drugs Possession (Cannabis)	Community Resolution	1	Correct Decision
3.	Harassment without Violence	Community Resolution	3	Potential hate crime not recorded. Should have been referred to JDRP or CPS
4.	Sexual offence	Youth Conditional Caution	3	Should have been referred to CPS
5.	Public Order	Community Resolution	1	Correct Decision
6.	Possession of offensive weapon on school premises	Youth Conditional Caution	3	The charge may have been inappropriate. Review case.
7.	Act with intent to cause an explosion likely to endanger life	Community Resolution	2	Should have been referred to JDRP



8.	Assault occasioning actual bodily harm	Community Resolution	2	Should have been referred to JDRP
9.	Offensive weapon	Community Resolution	3	Should have been charged
10.	Assault occasioning actual bodily harm	Youth Conditional Caution	1	Correct decision
11.	Assault occasioning actual bodily harm	Outcome 22 Deferred Youth Conditional Caution	1	Correct decision
12.	Assault occasioning actual bodily harm	Outcome 22 Deferred Youth Caution	1	Correct decision
13.	Theft of pedal cycle and possession of a bladed weapon	Youth Conditional Caution	1	Correct decision
14.	Possession of a bladed article	Youth Conditional Caution	1	Correct decision
15.	Assault	Youth Caution	1	Correct decision